CREDIT CARD AUTHORIZATION FORM

6292-50 Street NW, Edmonton, AB T6B 2N7 Phone: 780.469.7767 Fax: 780.469.1619 Toll Free: 877.505.7767 edmonton@ges.com

SHOW NAME:	**Etsy Made in Canada- Edmonton Market**	**DISCOUNT PRICE DEADLINE DATE:**	Friday September 21, 2018
SHOW DATE:	**September 29 - 30, 2018**		

EXHIBITOR INFORMATION

BOOTH #:_____

COMPANY:_____

STREET:_____

CITY:_____ PROV/STATE:_____ CODE:_____

EMAIL:_____

PHONE:_____ FAX:_____

CONTACT NAME:_____

IMPORTANT - READ CAREFULLY

PLEASE FILL OUT THE CREDIT CARD AUTHORIZATION BELOW IF:

- Paying by Credit Card for any service.

- Payment is being forwarded to GES in the form of a cheque.

- There is any possibility that additional service(s) will be ordered on-site.

- Material Handling, Installation and Dismantle Labour or In-Booth Forklift Services will be required.

PLEASE COMPLETE THE FOLLOWING

☐ **VISA** ☐ **AMERICAN EXPRESS** ☐ ***MASTERCARD*** ***EXPIRY DATE:*** ☐

TYPE OF CARD ☐ **PERSONAL** ☐ **CORPORATE**

CARD # ☐☐☐☐ ☐☐☐☐ ☐☐☐☐ ☐☐☐☐

CARDHOLDER'S NAME (PRINT): _____

CARDHOLDER'S SIGNATURE: _____

CARDHOLDER'S BILLING ADDRESS: _____

CITY: _____ **PROV/STATE:** _____ **CODE/ZIP:** _____

TELEPHONE: _____ **FAX:** _____

This authorization allows GES to charge any fees outstanding after show closing to this credit card.

(including funds owed due to a cheque returned NSF)

CHEQUES WILL NOT BE ACCEPTED WITHOUT THIS CREDIT CARD AUTHORIZATION

IF THIS AUTHORIZATION IS NOT COMPLETED, ALL ON-SITE ORDERS ARE EXPECTED TO BE PAID IN FULL BEFORE DELIVERY

PLEASE SEE NOTE REGARDING GES TERMS AND CONDITIONS BELOW

All equipment rental orders placed with GES are bound by the terms and conditions specific to each rental order form, material handling terms and conditions and GES standard terms and conditions located at the back of this kit. By signing below, you agree to all these terms and conditions. Without an authorized signature and date below, your order will not be processed.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

_____

Signature **Print Name & Title** **Date**

FURNISHINGS ORDER FORM

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EXHIBITOR INFORMATION

BOOTH #:_____

COMPANY:_____

STREET:_____

CITY:_____ PROV/STATE:_____ CODE:_____

EMAIL:_____

PHONE:_____ FAX:_____

CONTACT NAME:_____

CREDIT CARD AUTHORIZATION

NO ORDER WILL BE CONSIDERED FINAL UNTIL CREDIT CARD AUTHORIZATION FORM IS COMPLETED AND SUBMITTED WITH THIS FORM.

ALL ORDERS MUST BE PREPAID IN FULL
(ORDERS CANNOT BE PROCESSED UNTIL PAYMENT IS RECEIVED)

FURNISHINGS

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	GREY FABRIC SIDE CHAIR	$15.00	$22.00	
	GREY FABRIC COUNTER STOOL	$20.00	$28.00	
	GREY FABRIC ARM CHAIR	$15.00	$22..00	
	PLASTIC FOLDING CHAIR	$6.00	$9.00	
	STARBASE TABLE 30" ROUND 30" HIGH	$25.00	$35.00	
	COCKTAIL TABLE 30" ROUND 40" HIGH	$25.00	$35.00	
	22" X 28" CHROME SIGN HOLDER	$25.00	$35.00	
	EASEL	$20.00	$28.00	
	GARMENT RACK ON WHEELS	$22.50	$32.00	
	BASEPLATE & 8 FT H POLE	$11.00	$15.40	
	6FT - 10 FT CROSSBAR	$9.00	$12.50	

SKIRTED TABLES 30" HIGH

☐ BLACK ☐ BLUE ☐ SILVER ☐ WHITE ☐ RED ☐ GREEN ☐ BURGUNDY

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	4 FT LONG X 2 FT WIDE	$30.00	$40.00	
	6 FT LONG X 2 FT WIDE	$30.00	$40.00	
	8 FT LONG X 2 FT WIDE	$30.00	$40.00	
	SKIRTED FOURTH SIDE	$12.00	$16.00	

SKIRTED COUNTER 42" HIGH

☐ BLACK ☐ BLUE ☐ SILVER ☐ WHITE

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	4 FT LONG X 2 FT WIDE	$30.00	$40.00	
	6 FT LONG X 2 FT WIDE	$30.00	$40.00	
	8 FT LONG X 2 FT WIDE	$30.00	$40.00	
	SKIRTED FOURTH SIDE	$12.00	$16.00	

NON SKIRTED 30" HIGH TABLES (VINYL ONLY)

	☐ 4FT ☐ 6FT ☐ 8FT	$22.50	$32.00	

NON SKIRTED 42" HIGH TABLES (VINYL ONLY)

	☐ 4FT ☐ 6FT ☐ 8FT	$22.50	$32.00	

CUSTOM BOOTH DRAPING

☐ BLACK ☐ BLUE ☐ SILVER ☐ WHITE ☐ RED ☐ GREEN ☐ BURGUNDY

QTY	DESCRIPTION	DISCOUNT PRICE	REGULAR PRICE	TOTAL
	3' HIGH (PER LINEAR FOOT)	$2.75	$3.75	
	8' HIGH (PER LINEAR FOOT)	$3.75	$4.75	

TERMS AND CONDITIONS

- ALL ORDERS RECEIVED AFTER DISCOUNT PRICE DATE WILL BE PROCESSED AT THE REGULAR PRICE.
- EXHIBITOR IS RESPONSIBLE FOR ALL ITEMS FOR THE DURATION OF THE SHOW.
- IF A COLOUR IS NOT CHOSEN, GES WILL CHOOSE A COLOUR FOR YOU.
- CHARGES ARE FOR RENTAL OF EQUIPMENT ONLY. ALL ITEMS REMAIN THE PROPERTY OF GES.
- GES IS NOT RESPONSIBLE FOR EXHIBIT MATERIALS LEFT IN MODULAR EXHIBIT SYSTEM OR COUNTER STORAGE UNITS.
- ALL CLAIMS OR DISCREPANCIES MUST BE SETTLED AT THE GES SERVICE CENTRE PRIOR TO SHOW CLOSING.
- NO REFUNDS/EXCHANGES ON CANCELLED SKIRTED TABLES OR CUSTOM BOOTH DRAPING ONCE DELIVERED.
- 50% REFUND ON FURNISHINGS CANCELLED PRIOR TO SHOW OPENING EXCEPT AS NOTED ABOVE.

I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF MY AGREEMENT WITH GES.

SUBTOTAL	
GST 5%	
TOTAL	

INCLUDE TOTAL FROM THIS PAGE ON ORDER CHECKLIST SHEET

_____ _____

SIGNATURE **DATE**

GES

furnishings

Grey Fabric Side Chair

Grey Fabric
Counter Stool

Grey Fabric Arm Chair

Steno Chair

30" Round / 30" High
Starbase Table

30" Round / 18" High
Coffee Table

Spandex Cover for
40" High Cocktail
Table

4' and 6' Long
Skirted Counter
with White Vinyl Top

4', 6', or 8' Long
Skirted Table
with White Vinyl Top

furnishings

22" W X 28" H
Chrome Sign Holder
(sign extra)

Easel

Gold Ballot Drum

Plexi Pocket
(Wall Mountable only, not self-standing)

40" W x 20" D x 41" H
White Counter Storage Unit

Bag Holder 41"H

Stanchions
6' Belt

Plastic
Wastebasket